



SOROPTIMIST

Best for Women

# **SOROPTIMIST INTERNATIONAL OF ROGUE STARLIGHT**

## **BYLAWS**

**REVISED MAY 2010**



SOROPTIMIST

**Best for Women**

Soroptimist International is a worldwide volunteer service organization of professional women. The name "Soroptimist" originates from two Latin words which loosely translates to meaning "Best for Women". Soroptimists are women of all ages, cultures and ethnic groups representing a wide array of professions. A Soroptimist is a leader in the Community who believes that by joining with others we can make the world a better place.

Soroptimist International was formed in 1921. Our Soroptimist International of Rogue Starlight Club was chartered in March 2000. In the twenty-first century, service remains the backbone of Soroptimists. "Making a Difference for Women" is our identifying focus and our goal.

Visit these websites for more information:

[www.soroptimist.org](http://www.soroptimist.org)

[www.soroptimistnwr.com](http://www.soroptimistnwr.com)

[www.soroptimistrv.org](http://www.soroptimistrv.org)

# SI ROGUE STARLIGHT BYLAWS

## Article I

### NAME AND MISSION

Section 1. **Name:** Soroptimist International of Rogue Starlight.

Section 2. **Mission:** The mission of SI Rogue Starlight is to support the programs of Soroptimist International and to support, promote and advance the status of women in the Rogue Valley.

## Article II

### MEMBERSHIP AND DUES

Section 1. **Membership** in Rogue Starlight shall be open to all professional women who wish to support our mission.

Section 2. **Dues** are payable annually by June 1<sup>st</sup>. A member is considered in good standing when dues are paid in full and on time. Our fiscal year begins July 1 and ends June 30.

## Article III

### MEETINGS

Section 1. **Annual Meeting:** The annual meeting and Board induction will be held in June.

Section 2. **Notice:** Notice of the annual meeting shall be made to all members at least 14 days prior to the date of the meeting.

Section 3. **Meetings:** Board and General meetings of the club shall be held at regular intervals as determined by the Board.

Section 4. **Special Meetings:** Special meetings of the Club may be called by either Co-President or 3 active members. Notice to members must be made 48 hours in advance of the meeting.

Section 5. **Quorum:** Fifty percent of the membership or ten persons, whichever is fewer, present in person shall constitute a quorum for the purpose of transacting business. If a quorum is not present, a vote may be held via email as long as one hundred percent of membership responds within one week of the email send date.

A majority of the Board of Directors shall constitute a quorum for Board meetings.

**Article IV**  
BOARD MEMBERS

- Section 1. **Board Members:** The Officers of SI Rogue Starlight shall be two Co-Presidents, one Recording Secretary, and one Treasurer.
- Section 2. **Co-Presidents:** The Co-Presidents shall be the Chief Executive Officers and one shall preside at all meetings of the Club and the Board and will serve as an ex-officio member of all committees except nominating.
- Section 3. **Recording Secretary:** The Recording Secretary shall keep all minutes of the Business and Board meetings as well as all Club records. In the absence of the Recording Secretary, a Co-President shall appoint a temporary Secretary who will present the minutes to the Recording Secretary and a Co-President within 3 days of the meeting.
- Section 4. **Treasurer:** The Treasurer shall keep the financial records of the Club, present financial reports at all business meetings and prepare for an audit by July 7<sup>th</sup> each year.
- Section 5. **Past President:** The Past President shall sit on the Board in an advisory capacity with no voting privilege.

**Article V**  
NOMINATIONS AND ELECTIONS

- Section 1. **Nominating Committee:** The Co-Presidents shall appoint a 3 member Nominating Committee.
- Section 2. **Election of Board Members:** Officers shall be nominated and elected at the May business meeting. Officers shall be installed at the annual meeting in June and shall take office on July 1. A majority vote shall be sufficient to elect.
- Section 3. **Tenure of Board Members:** The Co-Presidents shall hold office for one year. The Recording Secretary and Treasurer shall be elected for a term of one year and may be re-elected for an additional one-year term.
- Section 4. **Unexpected Vacancy on the Board:** In the event of a vacancy in an elected office, the Board shall appoint a member to complete the unexpired term.

**Article VI**  
COMMITTEES

- Section 1. **Nominating Committee:** There shall be a Nominating Committee as defined in Article V, Section 1.
- Section 2. **Standing Committees:** Standing Committees as deemed necessary may be created by the Board at any meeting. The membership of such committees is to be filled by Club members for one-year terms.
- Section 3. **Special Committees:** When necessary, Special Committees may be created by the Co-Presidents.

## Article VII

### REPORTS

Section 1. ***Annual Reports:*** Annual reports by Chairs of Standing Committees shall be submitted in writing to the Co-Presidents at the June meeting and kept on file.

## Article VIII

### PARLIAMENTARY AUTHORITY

Section 1. ***Robert's Rules of Order, Newly Revised,*** shall be the authority on all questions of Parliamentary Law unless in conflict with these Bylaws, with the laws of the State of Oregon, or Soroptimist International law.

Section 2. ***Conflict Resolution:*** Should a conflict arise, the issue should first go to the Co-Presidents for mediation. If mediations fail, conflict should be brought to the full Board for decision.

## Article IX

### VOTING

Section 1. Only members in good standing may vote.

## Article X

### AMENDMENT OF BYLAWS

Section 1. These Bylaws may be amended and/or revised by two-thirds of the votes cast by members present, a quorum being present, at any meeting of the Club. A copy of the proposed amendment(s) and/or revisions must be presented to each member with the notice of meeting not less than fifteen (15) days prior to said meeting.

## SPECIAL CLUB POLICIES

1. No member shall act independently in the name of SI Rogue Starlight either for benefit, promotion, advertising, or interpretation of policies without prior approval of the Board.
2. The membership list may not be released to non-Soroptimists or used for commercial purposes or solicitation.
3. Approval of fundraising events shall be by vote of the general membership.
4. The Treasurer shall reimburse receipts for expenses within the budget, which are approved by the appropriate Committee Chair.
5. Violations of any of the above policies shall be brought to the attention of the Board for appropriate action.